

Proceeding of the meeting of Board of Administrators, Beldanga Municipality

Date :- 08.06.2021, Time :-3:00 PM, Venue :- The Office Chamber of Chairperson

Member Present :- 4

1. Sri Prabhat Chatterjee, Chairperson of the Board of Administrators, Beldanga Municipality.....Sd/-
2. Abu Sufian Mondal, Member of the Board of Administrators, Beldanga Municipality.....Sd/-
3. Abdur Rouf, the Executive Officer of Beldanga Municipality.....Sd/-
4. Dr. Dipankar Ghosh, the Finance Officer of Beldanga Municipality.....Sd/-



In the presence of the members singed above, the proceeding of the meeting is started by the instruction of the Chairperson, Board of Administrators, Beldanga Municipality.

The following decisions are taken unanimously:-

1. The previous resolutions on 24.05.2021 are read and confirmed by all present.
2. The vacant land under Barua Mouza, Plot No. 2500 (R.S.) owned by this Municipality was selected and approved for Construction of 50 bedded four storied shelter for Urban Homeless under NULM scheme. But there is an objection of Nuru Sk to a little space within the plot being no. 2500 (R.S.). It is decided that Demarcation of the land will be done in the supervision of this office in presence of Nuru Sk and necessary negotiation will be done for the progress of the work.

Action :- (i) Partha Sarathi Ghosh, S.A.E.

3. The balance works under Development of Municipal Areas will be started after lockdown.

Action :- (i) Partha Sarathi Ghosh, S.A.E.

4. Scheme wise savings report after completing these schemes will have to be placed to the Chairperson, BOA, and then it will be decided that if necessary development works of this Municipality will be executed with these savings.

Action :- (i) Partha Sarathi Ghosh, S.A.E.

5. As per the guideline of HFA, ULB will have to deposit 50% fund to the dedicated account of HFA scheme for Infrastructure Development Works and then balanced 50% fund will be claimed from state Govt. Presently this office has no source to deposit as own share. It is decided to arrange anyway the own share for the scheme.

Action :- (i) Partha Sarathi Ghosh, S.A.E.

6. The tender procedure of 4 (four) no. drains under BMS scheme were done and work orders were issued. Claim for 1st installment was done to the concerned higher authority through RSP but financial approval is not yet done. So, it is decided to send a reminder for financial approval for execution of the scheme.

Action :- (i) Partha Sarathi Ghosh, S.A.E.

7. There are some urgent works mentioned below to be done within Beldanga Municipal areas. Estimates of these works have been prepared. When the necessary fund will be arranged, the works will be executed.

Sl. No.	Name of Work	Estimated Amount
1.	Construction of drain in P.Y.C. Math, Ward No. 4 for connection with the High Drain.	Rs. 2,78,241.00
2.	Construction of drain from the house of Manirul Sk to the house of Yakub Sk, Ward No. 12.	Rs. 4,91,456.00
3.	(i)Repairing of drain in south side of the pond beside Nimai Chowdhury near Saratpally field, Ward No. 3. (ii) Repairing of the main drain near the house of Jamal Sk in Bhusi Para, Saratpally, Ward No. 3. (iii) Repairing of drain beside the house of Tuhina Bibi, Ward No. 12	Rs. 1,10,896.00

Action :- (i) Partha Sarathi Ghosh, S.A.E.

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Chairperson of
Board of Administrators
Beldanga Municipality

8. The construction of toilet near S.S.K. School, Ward No. 4 was immobilized due to objection of the local resident. It is decided that the hon'ble member of BOA, Abu Sufian Mondal will try to solve the problem by discussion with those resident and then the balanced work will be completed.

Action :- (i) Partha Sarathi Ghosh, S.A.E.

9. The car parking shed under Beldanga Municipality has been damaged by storm. The estimate for repairing of the shed will have to be prepared. The expenditure will be done from the own fund of this office.

Action :- (i) Partha Sarathi Ghosh, S.A.E.

10. It is required to select the sites for construction of 4 (four) remaining toilets under Green City Mission. The hon'ble member of BOA, Abu Sufian Mondal, is hereby entrusted to select the suitable sites for execution of the works.

Action :- (i) Partha Sarathi Ghosh, S.A.E.

11. It is also required to select the sites for construction of 14 (fourteen) toilets under Mission Nirmal Bangla (SBM). The hon'ble member of BOA, Abu Sufian Mondal, is hereby requested to select the suitable sites for execution of the works.

Action :- (i) Partha Sarathi Ghosh, S.A.E.

12. Approvals of all expenditures made vide note sheet approval no. 49 Dt. 28.05.2021 to 94 Dt. 08.06.2021 are granted.

Action :- (i) Binoy Mukherjee, Accountant, (ii) Swarup Mondal, Assist. Cashier.

13. Receipt and Expenditure Accounts including Balance Sheets of F.Y. 2019-20 and 2020-21 are to be prepared and placed for approval so that these will be forwarded to the concerned higher department for necessary action and kind approval by July 2021.

Action :- (i) Binoy Mukherjee, Accountant, (ii) Swarup Mondal, Assist. Cashier.

14. It has been decided that the funds lying unutilized in L.F./ Deposit/ Bank Accounts on 31.05.2021 as per memo no. 1731-F(Y) Dt. 07.06.2021 are not to be refunded considering that all funds are of undergoing schemes and to be disbursed to the concerned agencies.

Action :- (i) Binoy Mukherjee, Accountant, (ii) Swarup Mondal, Assist. Cashier.

15. It has also been decided that from now onwards any construction/ procurement/ purchase of more than 1 lakh will be through e-tendering process to usher in more transparency into the financial management system in least possible time.

Action :- (i) All P.W.D Engineers, (ii) Store-Keeper, (iii) Sanitary Inspector, (iv) Health Department

As there is no more discussion today the meeting ended with vote of thanks from and to the Chairperson, Board of Administrators, Beldanga Municipality.



Prabhat Chatterjee 08/06/21

(PRABHAT CHATTERJEE)

Chairperson

Board of Administrators

Beldanga Municipality

Dated ...18/06/21...

Memo No. 4354(2)(1) I-26A/21

Copy forwarded for information and taking necessary action to –

1. The
2. Sri for compliance.

Prabhat Chatterjee 08/06/21

(PRABHAT CHATTERJEE)

Chairperson

Board of Administrators

Beldanga Municipality