

Beldanga Municipality
Murshidabad

Memo No. 4724/BOA/I-41/21

Date 26/07/2021

Quotation Notice

Quotation are invited on behalf of Board of Administrators ,Beldanga Municipality form "Reputed Suppliers" for supply of Stationery Materials .

The Terms and Conditions are as under

1. All Quotation shall have to reach to the office of the under signed within the specified time and date.
2. Recoveries towards Govt. Taxes. Cess. GST will be deducted from the bill of the Supplier on the basis of prevailing Govt. Rules.
3. Quotation s will be accepted as per rules. However the undersigned reserves the right to accept or reject any or all quotation without assigning any reason what so ever.
4. Last Date of submitting quotation :- 04/08/2021 up to 3.30 P.M
5. Date of opening the quotation :- 04/08/2021 at 4.00 P.M

List of itmes with approximate quantity.

SL No	Name of Materials	Quantity	Per Unit
1	Stapler Pin No- 10	5 Box	
2	Stamp Pad	24 Pcs	
3	Register Khata No - 2	48 Pcs	
4	Register Khata No - 4	48 Pcs	
5	Register Khata No- 6	48 Pcs	
6	Alpine	36 Pcs	
7	Stapler No- 24/6	1 Box	
8	Sticky Notes	6 Pack	
9	Tag	200 Pcs	
10	Highlighter Pen	15 Pcs	
11	Pen (use & through)	1 Pack	
12	Triangular Clips	10 Box	
13	Pencil	2 Box	
14	Eraser	1 Box	
15	Fevistick 15gm	40 pcs	
16	Glue Stick	10 PCs	
17	Pilot Pen	6 Pcs	

Recd 26/07/2021
Executive Officer
Beldanga Municipality

Memo No- 4724(6)/BOA/I-41/21

Date 26/07/2021

For wide Publicity and information, copy forwarded to

1. The Finance Officer, Beldanga Municipality
2. The Block Development Officer , Beldnaga Block No -1
3. The Station Master, Beldanga Railway Station,
4. Notice Board, Beldanga Municipal Office
5. Notice Board , Beldanga Muinicipal Market Complex
6. Website, Beldanga Municipality(Municipalitybeldanga.org)

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