

# Proceeding of the meeting of Board of Administrators, Beldanga Municipality

Date :- 09.08.2021, Time :-2:30 PM, Venue :- The Office Chamber of Chairperson

Member Present :- 4

1. Sri Prabhat Chatterjee, Chairperson of the Board of Administrators, Beldanga Municipality.....Sd/-
2. Abu Sufian Mondal, Member of the Board of Administrators, Beldanga Municipality.....Sd/-
3. Abdur Rouf, Executive Officer of Beldanga Municipality.....Sd/-
4. Dr. Dipankar Ghosh, Finance Officer of Beldanga Municipality.....Sd/-

In the presence of the members singed above, the proceeding of the meeting is started by the instruction of the Chairperson, Board of Administrators, Beldanga Municipality. The previous resolutions on 08.06.2021 are read and confirmed by all present and the following decisions are taken unanimously:-

## Accounts & Establishment section

1. Necessary papers will be arranged and sent to the DLB for regularization of service of Sabir Hossain. Wife of Sabir Hossain will be engaged in conservancy related works as daily wage worker till regularization of service of Sabir Hossain.  
Action :- (i) Tanmoy Bhattacharya, U.D.C.
2. Necessary papers will also be sent to higher authority for consideration of 'appointment on compassionate ground' for the legal heir of Lt Sagar Ghosh a schematic staff of CBPHC scheme.  
Action :- (i) Tanmoy Bhattacharya, U.D.C.
3. Final Receipt and Expenditure Accounts including Balance Sheets of F.Y. 2019-20 placed by Accounts Department is considered and approved and it will be submitted to the concerned higher department for necessary action and kind approval.  
Action :- (i) Binoy Mukherjee, Accountant
4. The Mid day meal account of our ULB is to be changed and opened in HDFC Bank, Berhampore and a sum of 50 lac is to be transferred for fixed deposit.  
Action :- (i) Binoy Mukherjee, Accountant (ii) Rupak Pramanik, Supervisor
5. Approvals of all expenditures made vide note sheet approval No. 95 Dt. 09/06/2021 to No. 271 Dt.09/08/2021 are granted.  
Action :- (i) Binoy Mukherjee, Accountant
6. Twenty two (22) beneficiaries under N.F.B.S. Scheme are recommended and forwarded for approval.

Sl. No.	Name of Applicant	Name of Deceased	Date of Death	Relation with Deceased	Ward No.	BPL ID No.
1	Sanarul Sk	Hosnehara Bibi	26.02.2021	Husband	09	44/183R
2	Sudeshna Das	Buddhadeb Das	09.02.2021	Wife	10	40/192
3	Kaberi Dutta	Atul Dutta	29.04.2021	Wife	13	4/6RSI
4	Tapan Das	Bandana Das	17.02.2021	Husband	08	4/38
5	Archana Pramanik	Sushanta Pramanik	10.12.2021	Wife	07	15/120R
6	Firoja Bewa	Manowara Bibi	23.12.2020	Daughter	09	74/342
7	Suna Kari Sk	Ajagar Sk	05.02.2021	Husband	09	183/204
8	Nahar Banu Bibi	Ajad Sk	20.01.2021	Wife	09	162/141
9	Chandana Das	Bablu Das	09.11.2020	Wife	02	34/73RSI
10	Chumki Modak Saha	Pradip Saha	28.11.2020	Wife	14	46/43RSI
11	Gafur Sk	Ajab Ali	06.12.2020	Father	07	16/118R
12	Sandhya Ghosh	Paban Ghosh	28.12.2020	Wife	14	75/367
13	Abed Ali Sk	Alhaj Sk	16.11.2020	Father	09	25/120R
14	Sulekha Das	Hiralal Das	13.04.2020	Wife	01	66/188
15	Sukumari Halder	Ramen Halder	07.07.2020	Mother	02	40/159RSI
16	Anarbasi Bibi	Md Maharam Ali	13.05.2021	Wife	12	125/174RSI
17	Najumuddina Sekh	Keshaba Bibi	14.05.2021	Husband	13	88/43
18	Idrish Seikh	Hasena Bibi	14.04.2021	Husband	14	18/20R
19	Mamata Saha	Nilukanta Saha	17.05.2021	Wife	02	28/5RSI
20	Parimal Chakraborty	Shila Chakraborty	07.05.2021	Husband	02	15/10R
21	Chandu Sk	Rehena Bibi	11.04.2021	Husband	14	105/63
22	Dhanik Bittar	Sukla Bittar	21.04.2021	Husband	01	11/50R

Action :- (i) Tanmoy Bhattacharya, UDC, (ii) Ranajit Saha, Data Entry Operator.

7. A sum of fifty thousand (Rs. 50,000/-) was given to Abdul Khalek of Mokrapur (ward 13) as advance for purchasing of land for dumping ground under SWM scheme. Full payment has been made for purchasing of the said land without deducting the advance amount. Abdul

*Prabhat Chatterjee*  
(PRABHAT CHATTERJEE)  
Chairperson of  
Board of Administrators  
Beldanga Municipality

Khalek is not now showing any interest to return the said advance despite several verbal attempts. So, a formal notice in this regard will be issued to Abdul Khalek for return of the said amount immediately.

Action :- (i) Tanmoy Bhattacharya, UDC.

8. The board decided to restore and continue the recurring monthly deposit of fifty thousand (Rs.50,000/-) for the employer's EPF share contribution from the own general fund which was stopped in January'2021 due to pandemic of COVID-19. In order to grab the benefits from central Govt., it has also been decided to entrust Shri Ananda Chatterjee, Typist for facilitating EPF holders in online correction of their Aadhaar.

Action :- (i) Binoy Mukherjee, Accountant. (ii) Ananda Chatterjee, Typist

9. The monthly minimum wage of the Casual workers who are currently beneficiaries under the EPF scheme of this municipality shall not be less than seven thousand five hundred only (Rs.7500/-) w.e.f 1<sup>st</sup> August, 2021

Action:- (i) Binoy Mukherjee, Accountant, (ii) Tanmoy Bhattacharya, UDC

10. A sum of thirty thousand (Rs. 30,000/-) will be donated to M.L.A. of Beldanga-71 legislative assembly for the successful celebration of 'Khela Hobe Dibas' 2021.

Action :- (i) Binoy Mukherjee, Accountant

#### Revenue section

11. Assessment of property tax under Beldanga Municipality has not been done after FY 2003-04 and the field level assessment was completed up to 2008-09 during FY 2009-10 but till now property tax is being collected as per AY 2003-04. A letter will be issued to the concerned higher authority with a request for arranging assessment of property tax **up to date** at the earliest, which will be implemented for Beldanga Municipality thereafter.

Action :- (i) Subhas Majhi, Assessment-in-charge

12. The matter of commission for property tax was discussed and the decision will be taken later.

Action :- (i) Binoy Mukherjee, Accountant, (ii) Subhas Majhi, Assessment-in-charge.

13. **About twenty thousand** (Rs 20,000/-) will be spent for purchasing bicycles for tax collectors for smooth collection of property tax under Beldanga Municipality. An auction notice will also be issued for selling of old bicycles lying useless in this office.

Action :- (i) Somnath Mondal, Store Keeper.

#### HFA & Building section

14. As per the guidelines of House For ALL (HFA), ULB is to deposit 50% fund to the dedicated account of HFA scheme for Infrastructure Development (ID) Works as own share and balance 50% fund is to be claimed from state Govt. Presently this office has no source to deposit as own share. Now, it is decided that own share of ULB for infrastructural development work under HFA scheme will be taken from the "un-tied" portion of 15<sup>th</sup> FC fund and that will be sent as financial and physical achievement reports to SUDA to consider and treat it as our ULB's own share for that purpose.

Action :- (i) Asish Kumar Mondal, S.A.E., (ii) Binoy Mukherjee, Accountant

15. Prayer will be prepared and sent to the concerned higher authority for claim of balance 50% fund for immediate payment to the three (3) beneficiaries under **Banglar Bari Scheme**.

Action :- (i) Asish Kumar Mondal, S.A.E.

16. Four beneficiaries under PMAY-HFA (U) for the financial year 2017-18 mentioned below are found ineligible due to their personal lacunae.

Sl. No.	Name of approved Beneficiary FY2017-18	Father's/ Husband's Name	Ward No.	Reason(s) for removal from the scheme
1	Abdul Mannan	Gahar Sk	1	Dead
2	Ashok Debnath	Binoy Debnath	1	Land dispute
3	Nasrin Bibi	Nasiruddin Sk	7	Land dispute
4	Mamin Saikh	Abdul Hamid	11	Did not turn up

Their names are hereby decided to be removed from the scheme and the higher authority will be requested for subsequent adjustment of their sanctioned amount in the future financial year(s).

Action :- (i) Asish Kumar Mondal, S.A.E.

#### PWD & Works section

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Chairperson of  
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17. Whereas the work "Setting up of CCTV Surveillance within Beldanga Municipal area under Green City Mission Project" was completed and handed over to this office and the final payment is to be made to Webel, prayer for allotments of the undisbursed fund will soon be placed to the concerned higher authority for making payments at the earliest.

Action :- (i) Partha Sarathi Ghosh, S.A.E. (ii) Binoy Mukherjee, Accountant,

18. About Rs.1.00 (one) lac will be spent for execution of excess work under Water Supply Scheme near Netaji Park and nearly Rs. 0.75 lac on renovation work at the 1<sup>st</sup> floor of Agricultural Market under Beldanga Municipality both on urgent basis from the un-tied portion of 15<sup>th</sup> FC fund.

Action :- (i) Binoy Mukherjee, Accountant, (ii) Asish Kumar Mondal, S.A.E.

19. The prayer for final installment of payment of remaining (50%) Rs. 3.93 lac for execution of works under 'Paray Samadhan' scheme of FY 2020-21 will be sent to the concerned authority soon

Action :- (i) Asish Kumar Mondal, S.A.E (ii) Binoy Mukherjee, Accountant

20. The payment of Rs. 10.00 lac (ten) for execution of works (boundary wall, school building MDM shed, electric pole, demarcation pillars, canteen approach road soling, water reservoir, land development) at Hard Park is approved to be paid from Garment Hub account.

Action :- (i), Partha Sarathi Ghosh, S.A.E. (ii) Binoy Mukherjee, Accountant

21. Quotation notice will be invited for AMC of Readymade Garment Hub's (SAJBITAN) lifts.

Action:- (i) Partha Sarathi Ghosh, S.A.E.

22. For construction of cover slabs in various locations of the municipality, a sum of Rs. 6 lac is sanctioned from the un-tied portion of 15<sup>th</sup> FC.

Action:- (i) Partha Sarathi Ghosh, S.A.E.

23. The vacant land under Barua Mouza, Plot No. 2500 (R.S.) owned by this Municipality was selected and approved for Construction of 50 bedded four storied shelter for Urban Homeless under NULM scheme. But there was a demarcation objection from neighboring land holder Sri Nuru Sk for a little space within the said plot. Now it is decided that concerned department will be requested for fresh demarcation of the land to expedite the progress of the work.

Action :- (i) Partha Sarathi Ghosh, S.A.E.

#### Miscellaneous

24. In order to improve the biodiversity index and greenery status in Beldanga Municipality town in time to come, the proposal for online "Selfi with plantation contest" and the likes on real time basis in the ULB's official website ([www.municipalitybeldanga.org](http://www.municipalitybeldanga.org)) and issuance of auto generated certificate thereof to the eligible participants from the Beldanga municipal area jurisdiction is appreciated and approved.

Action :- (i) Dipankar Chatterjee, IT Coordinator.

As there is no more discussion today the meeting ended with vote of thanks from and to the Chairperson, Board of Administrators, Beldanga Municipality.

*Prabhat Chatterjee 09/08/2021*  
(PRABHAT CHATTERJEE)

Chairperson  
Board of Administrators  
Beldanga Municipality  
Dated ..17/08/2021

Memo No. 5049/1-26/21

Copy forwarded for information and taking necessary action to -

1. The .....
2. Sri ..... for compliance.

*Prabhat Chatterjee 09/08/2021*  
(PRABHAT CHATTERJEE)

Chairperson  
Board of Administrators  
Beldanga Municipality

