



# Office of the Board of Administrators

## BELDANGA MUNICIPALITY

P.O. & P.S.- BELDANGA, DT. MURSHIDABAD (W.B.), PIN-742133

ESTD-1981

Executive Officer

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Website: [www.municipalitybeldanga.org](http://www.municipalitybeldanga.org)

Memo No. 6150/BOA/II-26/2021



Date 26/10/2021

### Quotation Notice

Sealed quotations are invited by the undersigned form reputed suppliers to supply of the "Laser Printer (B&W), USB Keyboard and 32 GB PEN Drive" in favour of Beldanga Municipality.

The last date of submission of quotation is **03.11.2021 not later than 12:00 Noon** to the Chairperson, Office of the Board of Administrators, Beldanga Municipality. The Drop Box is placed in the office chamber of the undersigned.

#### Terms & Conditions :

1. All the said materials are to be supplied to this Municipality.
2. The Tender Box will open at **12:30 P.M. on 03.11.2021**
3. The tentative date of completion of supply order is **03.11.2021 not later than 01:30 P.M.**
4. Tax as per official norms will be deducted.
5. Materials will be cancelled if found below quality and not as per specification.
6. Acceptance of lowest quotation is not obligatory and the undersigned reserves the right to accept or reject any or all the quotations without assigning any reason what so ever and also to split up the work to more than one contractor in the interest of scheme execution.
7. Supplier should mention their rates of said items clearly.
8. Supplier should provide 1 (one) year maintenance for the equipments.

Brief description of items is as follows:

Sl. No.	Description of Materials	Rate including all taxes (per piece)
1.	Canon LBP 2900B Printer	
2.	Logitech Keyboard (USB)	
3.	PEN Drive (32 GB)	

(Abdur Rouf)

Executive Officer  
Beldanga Municipality

Date 26/10/2021

Memo No. 6150(4)/BOA/II-26/2021

Copy forwarded for publication to:-

1. The Finance Officer, Beldanga Municipality.
2. The Office Notice Board, Beldanga Municipality.
3. The Official Website of Beldanga Municipality ([www.municipalitybeldanga.org](http://www.municipalitybeldanga.org)).
4. The Office Guard files of this Municipality.

(Abdur Rouf)

Executive Officer  
Beldanga Municipality