



Office of the Board of Councillors
BELDANGA MUNICIPALITY

P.O. BELDANGA, PIN-742133, DT. MURSHIDABAD
ESTD-1981

From,
Chairperson



Phone & Fax: - Off. – 264113
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Memo No. 1403/II-1/22

Dated 19.05.2022

NOTICE INVITING e-Tender

NOTICE INVITING e-TENDER NO-WB/MAD/ULB/BEL/NIeT-07(2nd Call)/2021-22 OF CHAIRPERSON, BELDANGA MUNICIPALITY

The Chairperson, Beldanga Municipality, on and for behalf of the Board of Councillors of Beldanga Municipality invites sealed competitive Bid on **Item rate Basis** (Two part System) from reliable and resourceful Manufacturer/Companies/Firms/Contractors/ dealer/authorized agent having experience and acumen in Supply, construction & Laying works of Ductile Iron/MS Pipes as noted below the eligibility and depicted hereunder for participating in the e-Bid.

1.	Name of Work:	Supply & Laying of Distribution 300 mm dai. K7 pipe line along with valve & specials for Water Supply Scheme from Madda OHR To Horimoti Girls School via Madda Bituminous Road within Beldanga Municipality in the District of Murshidabad.
2.	Scope of Work	Supply & Laying D.I. pipes with specials (300 mm dai. K7) including earth work in excavation in trenches, shoring (if necessary) of adequate width having minimum depth to keep the top surface of pipe 1.00M below of the existing ground level in any kind of soil mixed with boulder, metal crust, concrete pavement, any road sub-grade and its flank etc., dewatering the trenches, preparing the bottom surface of the trenches for continuous bedding including sand filling (if necessary) or over ground installation to cross ditches etc. supported with RCC pillars as & when necessary and fitting, fixing, jointing (all types of joints) valves, specials etc. as per requirement, in position, cutting, chamfering of pipes as required, carriage of materials from departmental store to work site(if required), constructing sluice valve chambers including supply and fitting in position sluice valve of different dia. as per requirement, filling of the trenches with excavated materials, consolidating the same in layers, road restoration, guarding trenches with temporary bamboo railing for safety where necessary, emergency horizontal auger boring (for roads other than NH & SH) where necessary, removing the surplus materials from site including all labour charges, tools and plants, hydraulic pressure testing, cleaning and disinfection of pipes etc. complete in all respect as per IS 12288-1987(latest edition) and

		<p>instruction of E.I.C. (All the pipes, rubber rings, Mechanical joints, valves and specials of different dia. will be supplied by Contractor. The surplus and unused materials are to be returned to store at his own cost.)</p> <p>Approximate quantity of Pipes to be laid</p> <p>1. <u>300 mm dia.(K-7) - 600 m.</u></p> <p>Other specials, fittings and valve</p> <p>2. <u>End Cap/End Plug – 300 mm dai. – 3 nos.</u></p> <p>3. <u>TEE 300X300X300- 2 nos.</u></p> <p>4. <u>REDUCER 300X250 – 1 nos.</u></p> <p>5. <u>REDUCER 300X200 – 1 nos.</u></p> <p>6. <u>Bend (300mm) 90 Degree – 2 nos.</u></p> <p>7. <u>Bend (300mm) 45 Degree – 1 nos.</u></p> <p>8. <u>Bend (300mm) 22.5 Degree – 1.0 nos.</u></p> <p>9. <u>Flange joint to C.I./D.I./M.S. pipes(300 mm dai.) – 27 nos.</u></p> <p>10. <u>Sluice valve – 1 nos.</u></p>
3.	Location of Work:	Within Beldanga Municipal area, P.O. - Beldanga, P.S:-Beldanga, Dist.: -Murshidabad (W.B.)
4.	Eligibility to participate in the Bid	<p>Having experience and technical acumen in Supply & Laying Ductile Iron/MS Pipes in single contract having quantity not less than the 30 % of total given quantity in Tender document during last five financial years prior to the date of issue of this Notice in any Government Department/Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc.</p> <p style="text-align: center;">AND</p> <p>The agency must be manufacturer / authorized agent / dealer and must submit purchase order from Department/Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc.</p> <p style="text-align: center;">AND</p> <p>Valid BIS certification of the manufacturer for each and individual diameter of pipe Quotation is required.</p> <p style="text-align: center;">AND</p> <p>Intending tenderers should produce turnover in a single year during last 3 (three) years of at least 100% (Hundred percent) of the amount of the work for which bid is submitted.</p> <p style="text-align: center;">AND</p> <p>Must have valid pan, GSTIN, IT RETURN & Professional Tax receipts.</p>
		<p>Note:</p> <p>a) Only works of nature depicted above completed successfully will be treated as credential. Intending tenderers should produce credentials of similar nature as a prime agency under authority of State / Central Government, State / Central Government undertaking / Statutory Bodies Constituted under the Statute of the Central / State Government as mentioned below :-</p> <p>b) For a completed work of the minimum value of 30% of the quantity</p>

			<p>during 5 (five) years prior to the date of issue of the tender notice; or,</p> <p>c) For 2 (two) similar nature as mentioned above of completed work, each of the minimum value of 25% of the quantity as mentioned above during 5 (five) years prior to the date of issue of the tender notice; or,</p> <p>d) For one single running work of similar nature as mentioned above which has been completed to the extent of 75% or more and quantity of which is not less than the desired value at (b) above;</p> <p>e) In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.</p>
			<p>The tenderer should not have been blacklisted / debarred / disqualified / disallowed to supply Ductile Iron pipes in case of EPC contracts / Turnkey contracts / Supply Order contracts / Rate contracts for the entire or any part thereof, by any of the Central / State Government / Board / Corporation / as procuring entity in India with respect to quality issues in last three years, from the date of the submission of the tender. The tenderer will submit affidavit thereof duly notarized (with seal) in respect to the above condition.</p> <p>If any such case is declared in the Affidavit or otherwise discovered, the applicant's tender shall be cancelled summarily without assigning any reason whatsoever.</p>
			<p>Employees Provident Fund: The Contractor shall comply with the provisions of the relevant Employees Provident Fund and Miscellaneous Act 1952 or Rules in force in the State along with the provisions of all rules and Regulations made there under from time to time, and shall in particular be responsible for the payment of all contributions as per the relevant Employees Provident Fund and Miscellaneous Act 1952, failing of which no contract will be made.</p>
5.	Documents to be produced in support of Credential for Bid Part-I (Prequalification Documents)		<p>A successful performance and completion certificate supplemented with work order along with payment certificate issued by the competent authority shall have to be furnished in support of credibility in terms with eligibility criteria depicted in this Notice (Ref:Sl. No. 4 :Eligibility to participate in the Tender). Besides this, following documents shall have to be furnished:</p>
		a.	Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm
		b.	Valid documents in support of annual Turnover.
		c.	Experience and address, fax & telephone nos. , mobile no., & E-mail ID nos. of the firm.
			<u>All documents in original to be produced in due course of time as & when asked by the Tender inviting authority.</u>
6.	Earnest Money		<p>2% of Tender Amount of Rs. 65,549.00 (Sixty Five Thousand Five Hundred Forty Nine only) As an initial Earnest Money Deposit which should be remitted through NEFT/RTGS challan from the e-tendering portal in favour of BELDANGA MUNICIPALITY AC SECURITY DEPOSIT and also to be documented through e-filing. The scan copy of NEFT/RTGS challan from the e-tendering portal should be uploaded in file, for the amounts mentioned. The scan copy of NEFT/RTGS challan from the e-tendering portal towards the EMD should be uploaded as Statutory Document / Technical File as per order of Finance Department Govt. of W.B. vide memo no. 3975-F(Y) dated 28.07.2016.</p>

7.	Cost price of Tender documents		Rs. 10,000.00 (Ten Thousand) only																																		
8.	Date and Time Schedule :-		<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Particulars</th> <th>Date and Time</th> </tr> </thead> <tbody> <tr> <td>a)</td> <td>Date of uploading of NleT. and Tender Documents online) (Publishing Date)</td> <td>20.05.2022</td> </tr> <tr> <td>b)</td> <td>Documents download/sell start date (Online)</td> <td>20.05.2022 at 5.00 p.m.</td> </tr> <tr> <td>c)</td> <td>Date of Pre Tender Meeting with the intending Tenderer In the office of the Executive Engineer, Murshidabad Division, Municipal Engineering Directorate.</td> <td>NA</td> </tr> <tr> <td>d)</td> <td>Tender submission start date (On line)</td> <td>20.05.2022 at 5.00 p.m.</td> </tr> <tr> <td>e)</td> <td>Tender Submission closing (On line)</td> <td>03.06.2022 at 5.00 p.m.</td> </tr> <tr> <td>f)</td> <td>Tender opening date for Technical Proposals (Online)</td> <td>06.06.2022 at 11.00 a.m.</td> </tr> <tr> <td>g)</td> <td>Date of uploading list for Technically Qualified Tenderer (online)</td> <td>To be notified later</td> </tr> <tr> <td>h)</td> <td>Date and Place for opening of Financial Proposal (Online)</td> <td>To be notified during uploading of Technical Evaluation Sheet of Tenderer</td> </tr> <tr> <td>i)</td> <td>Date of uploading of list of qualified Tenderer along with the offer rates through (on line),</td> <td>To be notified later.</td> </tr> <tr> <td>j)</td> <td>Also if necessary for further negotiation through offline for final rate.</td> <td>To be notified later.</td> </tr> </tbody> </table>	Sl. No.	Particulars	Date and Time	a)	Date of uploading of NleT. and Tender Documents online) (Publishing Date)	20.05.2022	b)	Documents download/sell start date (Online)	20.05.2022 at 5.00 p.m.	c)	Date of Pre Tender Meeting with the intending Tenderer In the office of the Executive Engineer, Murshidabad Division, Municipal Engineering Directorate.	NA	d)	Tender submission start date (On line)	20.05.2022 at 5.00 p.m.	e)	Tender Submission closing (On line)	03.06.2022 at 5.00 p.m.	f)	Tender opening date for Technical Proposals (Online)	06.06.2022 at 11.00 a.m.	g)	Date of uploading list for Technically Qualified Tenderer (online)	To be notified later	h)	Date and Place for opening of Financial Proposal (Online)	To be notified during uploading of Technical Evaluation Sheet of Tenderer	i)	Date of uploading of list of qualified Tenderer along with the offer rates through (on line),	To be notified later.	j)	Also if necessary for further negotiation through offline for final rate.	To be notified later.	
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9.	Time of completion		Time of completion of the Contract is 45(Forty five) calendar days from the date of issue of Work Order.																																		
10.	Security Deposit		<p>a) Security Deposit towards performance Security amounting to 8% of the value of the work shall be deducted from the running account bill of the tenderer. No interest will be paid on Security Deposit. Earnest money @2% of the estimated value put to tender to be deposited at the time of tender which would be converted to Security Deposit in case of successful bidder.</p> <p>b) Additional Performance Security other than Security Deposit : The additional Performance Security shall be obtained from successful bidder, if the bid value is more than 20% less than the estimated amount put to tender, from successful bidder having own prime machineries for construction of the works as mentioned Annexure-E. If the successful bidder not having ownership of any of the prime machineries as stated above, the Additional Performance Security shall be obtained from successful bidder, if the accepted bid value is more than 10% less than the estimated amount put to tender. Additional Performance Security shall be equal to 10% of the tendered amount and be submitted</p>																																		

		<p>in the form of Bank Guarantee from any Scheduled Bank as per enclosed format (Annexure-E) before issuance of Work Order. If the bidder fails to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance, his earnest money will be forfeited. The said Bank Guarantee shall be valid upto the end of the Successful completion of the work and shall be renewed accordingly, if required. If the bidder fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the Contract period after serving proper notice to the contractor.</p> <p>Even if the accepted bid value is just 20% less than the estimated amount put to tender then as per G.O. No-4608-F(Y) dated 18/07/2018 of Finance Deptt. Additional Performance Security to the tune of 10% of the tendered amount shall have to be submitted.</p>
11.	Refund of Security	<p>The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 3 (three) year from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge. If any defect / damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect. Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned below:</p> <ul style="list-style-type: none"> (i) 30% of the security deposit shall be refunded to the contractor on expiry of one year after the issuance of certificate of completion of work; (ii) Further 30% of the security deposit shall be refunded to the contractor on expiry of two years. (iii) The balance 40% of the S.D. shall be refunded to the contractor on expiry of three years.
12.	Site inspection & general information	<p>Intending Tenderer are required to inspect the site of the Project with particular reference to location and infrastructure facilities. They are to make a careful study with regard to availability of materials and their sources and all relevant factors as might affect their rates and prices. They are also acquainted with relevant IS specifications with latest amendments, CPHEEO manuals, Clauses & Sub Clauses of the Tender documents and to have fully acquainted with all details of work front, communications, underground utility services, seasonal weather and its variation, labours, water supply, existing & proposed site levels, position and diversion of transportation and barricading , if required, electricity and any other general information including topological condition & existing level and level pertaining to and needed for the work to be completed in time properly.</p>
13.	Tender documents	<p>A full set of Tender documents consists of 2 Parts. These are</p> <p>PART I :-Containing all documents in relation to the name of the firm applied for and credential possessed along with all documents as</p>

		<p>depicted in Sl. No. 4 along with this NlET and its all corrigenda's.</p> <p style="text-align: center;">And</p> <p><u>Section A</u>: Description of the Project.</p> <p style="text-align: center;">&</p> <p><u>PART II</u> :-Containing the Following Document.</p> <p>Tender Price / Price Schedule. (.xls format)</p>
14.	Validity of Tender	A Tender submitted shall remain valid for a period of 180 calendar days from the date set for opening of Tenders. Any extension of this validity period if required will be subject to concurrence of the Tenderer.
15.	Withdrawal of Tender	A Tender once submitted shall not be withdrawn within the validity period. If any Tenderer withdraws his/their Tender(s) within the validity period then Earnest Money as deposited by him/them will be forfeited.
16.	Acceptance of Tender	The "Chairperson, Beldanga Municipality" will accept the Tender. He /She does not bind himself/herself to accept otherwise the lowest Tender and reserves to himself/herself the right to reject any or all of the Tenders received without assigning any reason thereof.
17.	Intimation	The successful Tenderer will be notified in writing of the acceptance of his Tender. The Tenderer then becomes the "Contractor" and he shall forthwith take steps to execute Formal Contract Agreement in appropriate Form 2911 with the "The Chairperson, Beldanga Municipality, "and fulfil all his obligations as required by the Contract.
18.	Escalation of Cost	There will be no escalation in cost for materials or labour and the contract price mentioned in the contract stands valid till completion of the contract, and other obligation, if any.
19.	Name & address of Engineer-In-Charge (EIC) of the Work	Executive Engineer, Murshidabad Division, Municipal Engineering Directorate, Department Of UD & MA, 5 Babulbona Road, Madhupur, Berhampore, Dist :- Murshidabad, WEST BENGAL, PIN- 742101 . Phone & Fax: (03482) 250679. E-mail ID – ee.bhp.med@gmail.com
20.	Execution of Work	The Contractor is liable to execute the whole work as per direction and instruction of the Executive Engineer, Murshidabad Division of Municipal Engineering Directorate who is the "Engineer in Charge" of the work under the control of "Superintending Engineer, Central Circle, M.E. Directorate."
21.	Payment	Payment will be made to the successful Tenderer by the "Chairperson, Beldanga Municipality" periodically only on receipt of written recommendation from the Executive Engineer, Murshidabad Division of Municipal Engineering Directorate.
22.	Influence	Any attempt to exercise undue influence in the matter of acceptance of Tender is strictly prohibited and any Tenderer who resorts to this will render his Tender liable to rejection.
<u>Following clauses are to be adhering to by the concerned Tenderer during the process of Tendering.</u>		
23.	In case office faces sudden closure owing to reason beyond the scope and control of "The Chairperson, Beldanga Municipality", any of last date/dates as schedule in Sl. No 8 may be extended up-to/to next and following working day without issuing further and separate notice should the "The Chairperson, Beldanga Municipality", feels it to be necessary and exigent.	
24.	Persons having authenticated and having registered Power of Attorney may be considered lawfully becoming to be acting on and for behalf of the Tenderer.	

25.	Sufficient care has been taken to avoid variance in between the contents of the listed Documents in the Tender document. However, if there is any variance between the contents of different documents, the provision of documents appearing earlier in the list shall prevail over the same provided in the contents coming later.
26.	Imposition of any duty/tax/rule etc. owing to change /application in legislations/enactment shall be considered as a part of the contract and to be adhering to by the Tenderer/Contractor strictly.
27.	Tender Acceptance Authority is the "The Chairperson, Beldanga Municipality".
28.	In case of any dispute arising from any clauses of similar nature between Tender documents and municipal Form "K", the decision of the Superintending Engineer, Central Circle, M.E. Directorate, Malda will be final and binding.
29.	All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills from time to time .
30.	No conditional Tender shall be entertained.
31.	The Tenderer, at the Tenderer's own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Tender and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Tenderer's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.
32.	Prospective applicants are advised to note carefully the minimum qualification criteria as Mentioned in 'Instructions to Tenderer' before Tendering.
33.	During scrutiny, if it is come to the notice to Tender inviting authority that the credential Or any other papers found incorrect/manufactured/fabricated, that Tenderer will not bellowed to participate in the Tender and that application will be out rightly rejected without any prejudice.
34.	Before issuance of the work order, the Tender inviting authority may verify the Credential & other documents with the original of the lowest Tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest Tenderer is either manufacture or false, in that case, L.O.A./ work order will not be issued in favour of the Tenderer under any circumstances.
35.	If any discrepancy arises between two similar clauses on different notifications, the decision of "Superintending Engineer, Central Circle, M.E.Dte." is final & binding.
36.	Contractor shall have to comply with the provisions of (a) the contract labour(Regulation Abolition) Act. 1970(b) Apprentice Act. 1961 and (c) minimum wages Act.1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
37.	Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any Tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such Tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act,1908.
38.	Any legal matter will be settled within the jurisdiction of Hon'ble District Judges Court at Berhampore, Dist.-Murshidabad, West Bengal.
39.	The successful Tenderer will remain liable for following with West Bengal Contract Labour (Regulation & Abolition) Act 1970 and necessary certificates from appropriate authority to be submitted within 07 (seven) days from the date of issue of work order, otherwise the work order will be cancelled.

A. B. Roy

**Chairperson
Beldanga Municipality**

INSTRUCTION TO TENDERER/TENDERER

SECTION – A-I

1. General guidance for e-Tendering

Instructions/ Guidelines for Tenderer for electronic submission of the Tenders have been annexed for assisting them to participate in e-Tendering.

2. Registration of Tenderer

Any Tenderer willing to take part in the process of e-Tendering will have to be enrolled and registered with the Government e-procurement system, through logging on to <https://wb.tender.gov.in> The Tenderer is to click on the link for e-Tendering site as given on the web portal.

3. Digital Signature certificate (DSC)

Each Tenderer is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of Tenders, from the service provider of the National Information's Centre (NIC) or any other bonafide service provider on payment of requisite amount. Details are available at the Web Site stated in Clause 2 of Guideline to Tenderer. DSC is given as a USB e-Token.

4. The contractor can search and download NleT and Tender Documents Electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

5. Submission of Tenders.

General process of submission, Tenders are to be submitted through online to the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal and the other is Financial Proposal before the prescribed date and time using the Digital Signature Certificate (DSC) the documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. Technical proposal

The Technical proposal should contain scanned copies of the following further two covers (folders).

A-1. Statutory Cover Containing

1. Prequalification Document

- i. As per Sl. No. 4
- ii. Prequalification Application (Sec-B, Form – I)
- iii. Scanned Copy of Demand Draft towards earnest money (EMD) as prescribed in the NleT against each of the serial of work in favour of "The Chairperson, Beldanga Municipality", payable at Beldanga.

2. NleT(download and upload the same Digitally Signed)

3. Technical Document (To be filled, scanned & digitally signed)

- i. Financial Statement (Section – B, Form – II).

- ii. Affidavits (Ref: -Declaration Of The Tenderer)
- iii. Bank Solvency Certificate.
- iv. Form III & IV Of Section B.
- v. Declaration by the Tenderer.
- vi. Prepared Drawing in .pdfformat(A0 scale)
(The autocad drawing may be obtained from concerned divisional office after publishing of the Tender document for showing locations of different items if required and sluice valve chambers and to be uploaded.)

A-2. Non statutory Cover Containing/My Documents

- i. Registration Certificate under Company Act. (if any).
- ii. Registered Deed of partnership Firm/ Article of Association and Memorandum
- iii. Power of Attorney (For Partnership Firm/ Private Limited Company, if any)
- iv. Tax Audit Report along with Balance Sheet and Profit and Loss A/c for the last five years(year just preceding the current Financial Year will be considered as year – I)
- v. Clearance Certificate for the Current Year issued by the Assistant Registrar of Co-Op(S) (ARCS) bye laws are to be submitted by the Registered labour Co-Op(S) Engineers' Co.-Opt.(S)
- vi. List of machineries possessed by own/arranged through lease deed along with authenticated documents of lease / sub-lease / hire basis etc.
- vii. List of laboratory Instrument.
- viii. List of technical staff along with structure and organization (Section – B, Form – III).

Note: - Failure of submission of any of the above mentioned documents (as stated in A1 and A2) will render the Tender liable to be summarily rejected for both statutory andnon-statutory cover.

Intending Tenderer should upload Non-Statutory documents as per following folders in My Document:

E-Tendering system of Government of West Bengal			
Tenderer Document Sub Category Master			
Sl. No.	Category Name	Sub Category Name	Sub Category Description
A	CERTIFICATES		
		A1. CERTIFICATES	1. West Bengal VAT Registration / GST Registration/ P.F/PAN / P. Tax ClearanceCertificate 2. Income Tax Acknowledgement Receipt (Latest)

			3.E.S.IRegistration Certificate.
B	COMPANY DETAILS		
		B1. COMPANY DETAILS 1	1. Proprietorship Firm (Trade License). 2. Registered Deed of partnership Firm 3. Registration Certificate under Company Act. (if any). Ltd. Company (Incorporation Certificate , Trade License) 4. Power of Attorney (For Partnership Firm/ Private Limited Company, if any) 5. Society (Society Registration copy, Trade License)
C	CREDENTIAL		
		C1. CREDENTIAL1	Similar nature Work & CompletionCertificates along with work order and payment certificate issued by competent authority (as per SI No. 4 of NIeT)
D	EQUIPMENT		
		D1.LABOURTARY	1. List of Machineries and equipment necessary for field as well as labouratory test of all materials as per NIeT
		D2. CIVIL MACHINERIES	
		D2. ELECTRICAL MACHINERIES	
		D2. MECHNANICAL MACHINERIES	
		D2. MISCELLENEOUS MACHINERIES	
E	FINANCIAL INFO		
		E1. P/L & BALANCE SHEET 2011-2012	P/L & BALANCE SHEET (As per NIeT)
		E2. PAYMENT CERTIFICATE 1	Payment Certificate in support of valid credential only to be submitted(as per NIeT)
		E3. PAYMENT CERTIFICATE 2	
F	MANPOWER		
		F1. TECHNICAL PERSONNEL	1. List of sufficiently qualified technical person (as per SI No 4 of NIeT)
		F2. TECHNICAL PERSONNEL ON CONTRACT	1. List of technical personnel employed under the organisation (or on contact basis) in details with name, qualification, experience and, address with contact number.
G	DECLARATION		
		DECLARATION 1	1. Bank Solvency Certificate (As per NIeT)
		DECLARATION 2	2. Valid Document in support of annual (As per NIeT)
		DECLARATION 3	3. Corrigendum and additional document (if any).

Note:- Failure of submission of any of the above mentioned documents (as stated in A1 & A2) will render the Tender liable to summarily rejected for both statutory & non statutory cover. All Corrigendum & Addendum Notices, if any, have to be digitally signed & uploaded by the contractor in the Declaration Folder of My Documents.

B. Tender Evaluation

- i. Opening and evaluation of Tender :- If any Tenderer is exempted from payment of EMD, copy of relevant Government order needs to be furnished (applicable in case of Registered Labour Co-Operative Society).
- ii. Opening of Technical proposal :- Technical proposals will be opened by the The Tender Inviting Authority electronically from the website using his/ her Digital Signature Certificate.
- iii. Cover (folder) of statutory documents (vide Cl. No. 5.A-1) should be opened first and if found in order, cover (Folder) for non-statutory documents (vide Cl. No. – 5.A-2) will be opened. If there is any deficiency in the statutory documents the Tender will summarily be rejected.
- iv. Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded and handed over to the Tender Evolution Committee. Scrutiny of technical proposal and recommendation thereafter and processing of comparative statement for acceptance etc. will be made by the Municipal Engineering Directorate, under the Deptt. of Municipal Affairs, Govt. of West Bengal. Comparative Statement may be forwarded to appropriate authority depending on the value of the work as applicable as per existing norms and guidelines under UIDSSMT programme.
- v. Uploading of summary list of technically qualified Tenderer.
- vi. Pursuant to scrutiny and decision of the screening committee the summary list of eligible Tenderer and for which their proposal will be considered and uploaded in the web portals.
- vii. While evaluation, the committee may summon the Tenderer and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

C. Financial proposal

As per Sl. 11 , Tender Price / Price Schedule. To be uploaded Digitally signed by the Tenderer.

6. Financial capacity of a Tenderer will be judged on the basis of working capital and available Tender capacity as mentioned in the NleT to be derived from the information furnished in **FORM-I and II** (Section-B) i.e., Application (for Pre-qualification) and Financial Statement. If an applicant feels that his/their Working Capital beyond own resource may be insufficient, he/they may include with the application a letter of guarantee issued by a first class Bank to supplement the applicant. This letter of guarantee should be addressed to the Tender Inviting/ Accepting Authority and should guarantee duly specifying the name of the project that in case of contract is awarded to the Tenderer, the Tenderer will be provided with a revolving line of credit Such revolving line of credit should be maintained until the works are taken over by the Authority.

The audited Balance sheet for the last five years, net worth Tender capacity etc. are to be submitted which must demonstrate the soundness of Tenderer financial position, showing long term profitability including an estimated financial projection of the next two years.

7. Penalty for suppression / distortion of facts

Submission of false document by Tenderer is strictly prohibited and in case of such act by the Tenderer the same may be referred to the appropriate authority for prosecution as per relevant IT Act with forfeiture of earnest money forthwith.

8. REJECTION OF TENDER

The Employer (Tender accepting authority) reserves the right to accept or reject any Tender and to cancel the Tendering processes and reject all Tenders at any time prior to the award of Contract without thereby incurring any liability to the affected Tenderer or Tenderer or any obligation to inform the affected Tenderer or Tenderer of the ground for Employer's (Tender accepting authority) action.

The Tenderer whose Tender has been accepted will be notified by the Tender Inviting and Accepting Authority through acceptance letter/ Letter of Acceptance
The Letter of Acceptance will constitute the formation of the Contract.

The Agreement in Printed Tender Form will incorporate all necessary documents e.g. NIT., all addenda-corrigendum, different filled-up forms (Section –B), Price Schedule and the same will be executed between the Tender Accepting Authority and the successful Tenderer.



**Chairperson
Beldanga Municipality**

SECTION – B

FORM –I

PRE-QUALIFICATION APPLICATION

To
The Chairperson,
Beldanga Municipality,
PO:-Beldanga, Dist:- Murshidabad,
West Bengal.

Ref: - Tender

for _____

_____ (Name of work) _____

___ **NIeT No.:**

Dear Sir,

Having examined the Statutory, Non statutory and NIeT documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of _____ In the capacity _____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in Tendering for the work(s) given in Enclosure to this letter.

We understand that:

(a) Tender Inviting and Accepting Authority can amend the scope and value of the contract Tender under this project.

(b) Tender Inviting and Accepting Authority reserves the right to reject any application without assigning any reason.

Enclo:- e-Filling:-

1. Statutory Documents
2. Non Statutory Documents

Date: -

Signature of applicant including title

and capacity in which application is made.

SECTION – B

Form - II

FINANCIAL STATEMENT

B.1 Name of Applicant :

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last five financial years.

(Attach copies of the audited financial statement of the last five financial years)

	1st Year (Rs. In lakh)	2nd Year (Rs. In lakh)	3rd Year (Rs. In lakh)	4th Year (Rs. In lakh)
a) Current Assets : (It should not include investment in any other firm)				
b) Current liabilities : (It should include bank over draft)				
c) Working capital : (a) – (b)				
d) Net worth : (Proprietors Capital or Partners Capital or Paid up Capital + Reserve and surplus)				
e) Bank loan/ Guarantee : (As per clause G.2. with all sub clauses)				

B.3 Annual value of construction works undertaken :

Work in hand i.e. Work order issued	As on 31.03.2021	As on 31.03.2020	As on 31.03.2019	As on 31.03.2018

Signed by an authorized officer of the firm

Title of the officer

Name of the Firm with Seal

Date_____

Declaration of the Tenderer

(Affidavit to be affirmed on a Non Judicial Stamp Paper of Rs. 10/- and enclosed with the Tender documents which is required to be submitted in time duly)

I,, son of
....., aged about years by
occupation do hereby solemnly affirm and confirm as follow:

1. That, I am the Of have duly authorized by and competent to affirm this affidavit on behalf of the said Tenderer.
2. That, I have inspected the site of work covered under NIeT (NIeT No) circulated through Office memo bearing No -----dated ----- and have made myself fully acquainted with the site conditions existing level/proposed level and local conditions in and around the site of work. I have also carefully and meticulously gone through the Tender documents. Tender of the above named Tenderer is offered and submitted upon due consideration of all factors and if the same is accepted, I on and for behalf of the aforesaid Tenderer, being lawfully and duly authorized, promise to aTendere by all the covenants, conditions and stipulations of the Contractual documents and to carry out, complete the works to the satisfaction of the Tender accepting Authority of the Work and aTendere by all instructions as may given by the Engineer in Charge of the work time to time. I also hereby undertake to aTendere by the provisions of Law including the provisions of Contract Labour (Regulation & Abolition) Act, Apprentice Act 1961, West Bengal Sales Tax Act, VAT Act, Income Tax Act as would be applicable to the Contractor upon entering into formal Contract / agreement with the Tender Inviting/Accepting authority.
3. That I declare that, no relevant information as required to be furnished by the Tenderer has been suppressed in the Tender documents.
4. That the statement above made by me is true to my knowledge.
5. I/ We hereby declare that I/ We agree to the terms & condition as laid down in the Employees Provident Fund and Miscellaneous Act 1952 and relevant rules in force in the state.

Deponent
Solemnly affirmed by the said
.....

before me.
.....
(1st class Judicial Magistrate / Notary Public)

SECTION - B

FORM- III

STRUCTURE AND ORGANISATION

A.1 Name of applicant :

A.2 Office Address :

Telephone No. and Cell Phone No. :

Fax No. :

E mail :

A.3 Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

Signature of applicant including title

and capacity in which application is made.

SECTION - B

FORM – IV

C. DEPLOYMENT OF MACHINERIES (in favour of owner / lessee):-

(Original document of own possession arranged through lease deed to be annexed)

(If engaged before Certificate from E.I.C. to be annexed in respect of anticipated dated of release of Machineries.)

Name of Machine / Instrument	Make	Type	Capacity	Motor / Engine No.	Machine No.	Possession Status		Date of release If Engaged
						Idle	Engaged	

For each item of equipment the application should attach copies of

- (i) Document showing proof of full payment, (ii) Receipt of Delivery,
- (iii) Road Challan from Factory to delivery spot, is to be furnished.

Signature of applicant including title

and capacity in which application is made.

ANNEXURE-E

FORMAT OF THE BANK GUARANTEE FOR ADDITIONAL PERFORMANCE SECURITY DEPOSIT

To,
The Chairperson,
Beldanga Municipality.

		Account Details
Account Name	:	BELDANGA MUNICIPALITY AC SECURITY DEPOSIT
Beneficiary Bank Account No	:	50160001536937
IFSC Code	:	BDBL0001107
MICR Code	:	742750502
Branch Address	:	Bandhan Bank, Near Bharat Sevashram, Beldanga, Murshidabad, Pin-742133

WHEREAS [NAME AND ADDRESS OF Contractor] (hereafter called "the Contractor") has undertaken, in pursuance of Letter of Acceptance No. _____ dated _____ to executed _____ [name of Contract and brief description of Works] (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Gurantee by a Scheduled commercial bank for the sum specified therein for 'ADDITIONAL PERFORMANCE SECURITY DEPOSIT' for compliance with his obligation in accordance with the Contract.

AND WHEREAS we _____ (indicate the name of the bank & branch) have agreed to give the Contractor such a Bank Guarantee.

NOW THEREFORE we _____ (indicate the name of the bank & branch) hereby affirm that we are the Guarantor and responsible to you on behalf of the Contractor, up-to a total of Rs.[amount of guarantee].

(in words). We undertake to pay you, upon your first written demand and without cavil or argument, a sum within the limits of _____ [amount of guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We _____ (Indicate the name of the bank & branch) hereby waive the necessity of your demanding the said debt from the contractor before presenting us with the demand.

We _____ (Indicate the name of the bank & branch) further agree to pay to you any money so demanded not withstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present absolute and unequivocal.

The payment/ so make by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

We _____ (Indicate the name of the bank & branch) further agree that no change or addition to or other modification of the terms of the Contract or of the works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

We _____ (Indicate the name of the bank & branch) lastly undertake not to revoke this guarantee except with the previous consent of you in writing.

The Guarantee shall be valid up-to _____ it come into force with immediate effect and shall remain in force and valid for a period up-to the time of successful completion of the work under the sated contract plus claim period of Six months for the Bank Guarantee. Notwithstanding, anything mentioned above, our liability against this guarantee is restricted to Rs.

(Rs. _____) and unless a claim in writing is lodged with us within the validity period, i.e. up-to _____ of this guarantee all our liabilities under this guarantee shall cease to exist.

Signed and sealed this _____ day of 20____ at _____

SIGNED, SEALED AND DELIVERED
For and on behalf of the Bank by

(Signature)
(Name)
(Designation)
(Code Number)
(Address)

NOTES :

- i) The bank guarantee should contain the name, desingation and code number of the officer(s) signing the guarantee.
- ii) The address, telephone number and other details of the Head Office of the Bank as well as of issuing Branch should be mentioned on the covering letter of issuing Branch.

Copy forwarded for information to-

1. The District Magistrate, Murshidabad District, Berhampore, Murshidabad.
2. The Sub-Divisional Officer (Sadar), Berhampore, Murshidabad.
3. The Executive Engineer, Murshidabad Division, Municipal Engineering Directorate, Govt. of West Bengal, Berhampore, Murshidabad, with a request to send representative on opening dates of Technical & Financial bids.
4. The Finance Officer, Beldanga Municipality
5. The Block Development Officer, Block-I, Beldanga.
6. Accounts Section, Beldanga Municipality.
7. P.W.D. Section, Beldanga Municipality.
8. Office Notice Board
9. I.T. Coordinator for uploading the notice to the official website of Beldanga Municipality (www.municipalitybeldanga.org)



**Chairperson
Beldanga Municipality**

SECTION – A **DESCRIPTION OF THE PROJECT**

1.0 GENERAL

Supply & Laying D.I. pipes with specials (300 mm dia K7) including earth work in excavation in trenches, shoring (if necessary) of adequate width having minimum depth to keep the top surface of pipe 1.00M below of the existing ground level in any kind of soil mixed with boulder, metal crust, concrete pavement, any road sub-grade and its flank etc., dewatering the trenches, preparing the bottom surface of the trenches for continuous bedding including sand filling (if necessary) or over ground installation to cross ditches etc. supported with RCC pillars as & when necessary and fitting, fixing, jointing (all types of joints) valves, specials etc. as per requirement, in position, cutting, chamfering of pipes as required, carriage of materials from departmental store to work site(if required), constructing sluice valve chambers including supply and fitting in position sluice valve of different dia. as per requirement, filling of the trenches with excavated materials, consolidating the same in layers, road restoration, guarding trenches with temporary bamboo railing for safety where necessary, emergency horizontal auger boring (for roads other than NH & SH) where necessary, removing the surplus materials from site including all labour charges, tools and plants, hydraulic pressure testing, cleaning and disinfection of pipes etc. complete in all respect as per IS 12288-1987(latest edition) and instruction of E.I.C.

(All the pipes, rubber rings, Mechanical joints, valves and specials of different dia. will be Contractor. The surplus and unused materials are to be returned to store at his own cost.)

2.0 LOCATION

Within Beldanga Municipal area.

3.0 SPECIFICATION FOR OF PIPES & FITTINGS

Supply and delivery at site ISI Mark Socket and Spigot jointing system centrifugally cast DI (K7) Pipes conforming to IS 8329-2000 (Third revision) with latest amendments in standard length 4 m, 5 m, 5.50 m, 6 m for push-on joint (rubber gasket) with internal cement mortar lining and external protection by metallic zinc coating with finish layer of epoxy/ bituminous coating of outside as per IS 8329- 2000 specification with necessary jointing material rubber gasket (IS 5382:1985) including transportation, loading, unloading and stacking at site including free supply Of polythene sleeves for Water Supply Projects within Beldanga Municipal Area under UIDSSMT Programme.

Other species and fittings will be supplied from 3(three) nos. of vendors approved by Engineer-in-charge at the time of execution.

4.0 DETAIL SCOPE OF WORKS

- I. The agency has to quote the rate on the basis of quantity of supply & laying. The participating agency has to carefully inspect the site. The participating agency also includes the cost of all such items in estimating the total cost which is required to complete the work complete in all respect.
- II. The work is to be executed as per related IS Specification, Municipal Form K7 and other specification laid down in the Tender. The supply of K7-DI Pipes of 300 mm diameter, specials and

mechanical joints, sluice valve etc.

III.The contract comprises of supply & laying of the Distribution System and laying, fitting, fixing, jointing, distribution pipes and all other works incidental thereto as desired and set-forth in the specification, Tenderer are advised to inspect the site before tendering, extra claims on the ground of insufficient data and absence of knowledge about conditions prevailing at site shall not be entertained.

IV. The pipes are to be laid as far as practicable along road flanks with least hindrances to the vehicular traffic. The contractors are to obtain the information regarding the layout and precise position of the underground Electric Main, Telephone or other Cables. No responsibilities in this respect will be taken by the Directorate. The contractor will have to cut metal road where suitable Road flank is not available and its cost is included in the relevant items of the work. The information regarding the layout and precise position of the underground Electric Main, Telephone or other Cables. No responsibilities in this respect will be taken by the Directorate. The contractor will have to cut metal road or bituminous road of any thickness where suitable Road flank is not available and its cost is included in the relevant items of the work.

V.The trenches will have to be adequately protected against accidents continuously throughout day and night. Demonstrations of danger signals, red lamps and other signs as may be required at the vantage point and imperative upon the contractors in the interest of public safety.

VI.The contractors' will further shore up and support to the satisfaction of the Engineer-in-Charge, all Building Works, Electric Mains, Telephone or Other Cables, Surface Storm Water, Drains, Ditches, Culverts, Water Sources, Water Mains and Other Pipes which may be or likely to be affected or endangered or disturbed by the works, being in the line thereof and continuous thereto.

VII.The contractors' will be liable for and make good at their own expenses within a reasonable period of time to be fixed by the Engineer-in-Charge, all damages which may be occasioned to one or combination of items in building, walls, water mains and other pipes by or in consequence of the execution of the works or accident whatsoever, in the event of default (in lapse with respect to the time limit) it shall be lawful for the undersigned to employ other agency to make good the damages at the risk at cost of the contractors' after a 24 hours written notice period has elapsed. The expenditure amount in above situation will be deducted from the bills of agency.

VIII.In case of trenches in front of any holding so as to block its passage of communication, the contractors' will have to make for temporary arrangements to remove the difficulties by provision of wooden planks or otherwise and removing the same after the trenches are filled up.

IX.The tenderers will consider the conditions and adjust the extent of liabilities involved and quote their rate accordingly. Since no extra claims will be entertained separately on that account, inspection of sites prior to tendering, therefore, should be done by the tenderer.

Further "Laying of Pipes" shall also include. Excavation of trenches a depth ensuring a minimum cover of one metre over the top of the pipe.

X.Decision of the Engineer-in-Charge in this respect is final. The excavation shall have to be done through any materials (e.g. – soil, premixed road surface, concrete to roads etc.) with shuttering and dewatering as may be required to protect the trenches and facilities the works during execution. This also includes cutting and removing trunks and roots of trees upto 20mm dia.

XI.Cutting the pipes to sizes (except for damaged ends supplied by the Department, where necessary), lowering and placing them along trenches including laying, fitting and jointing with

rubber gasket and / or solvent cement joint and/or D.T. joint as the case may be. Filling the trenches in layers of 15cm. each layer being adequately watered and consolidated. The filling has to be done after completion of the joints and after effecting the hydraulic test as per specification.

XII. After removal of the surplus excavated materials (except road metal) after the trenches have been rammed to the satisfaction of the Engineer-in-charge, if any, serviceable materials such as bricks and stones ballast and chips, stone-setting, asphalt etc. are available from roads and other road flanks along which the pipes have been laid for restoration of the same, contractor will arrange for stacking these materials properly and separately as per direction of Engineer-in-Charge for which, no extra payment will be entertained in this situation.

XVIII. The contractors' rates for laying pipes will also include the cost of all the items of works mentioned with this Clause excepting that for which, a separate item has been provided in the schedule.

XIX. In general, the pipes have to be laid below 1 metre from the existing ground level but if 1 metre cushion cannot be maintained anywhere to maintain the hydraulic gradient in the undulating terrain, (+/-) 10 % deviation in respect of such situation will be acceptable.

XIII. The contractor will provide his own arrangement for every cost, charges or expenses which may be claimed or any person public or private or Government concerned, occurred to the property of life of any such concern or person (as the case may be) by or in consequence of the execution of the said work or in respect of any labour of work, entitled upon said work for which, no extra payment will be allowed.



**Chairperson
Beldanga Municipality**