



Office of the Councillors
BELDANGA MUNICIPALITY
P.O. BELDANGA, PIN-742133, DT. MURSHIDABAD



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From :- Chairperson

Memo No. 911/11-1/23

Date 30/03/23

Quotation Notice

Quotations are invited on behalf of Board of Councillors, Beldanga Municipality from "Reputed for Supplier" for Supply of Printer cum scanner HP Leaser Jet Pro MFP M126a." As per following terms and condition.

The Terms and Conditions are as under

1. All Quotation shall have to reach to the office of the under signed within the specified time and date. The drop box is placed at the office chamber of the under signed.
2. Recoveries towards Govt. Taxes. Cess. GST will be deducted from the bill of the Supplier on the basis of prevailing Govt. Rules.
3. The intending quotationer should apply for quotation papers in respective Letter Heads enclosing self-attested Photocopies of valid Trade License, PAN, valid P-TAX Challan, etc. as applicable.
4. Recoveries towards Govt. Taxes. Cess. GST will be deducted from the bill of the contractor on the basis of prevailing Govt. Rules.
5. Quotation will be accepted as per rules. However the undersigned reserves the right to accept or reject any or all quotation without assigning any reason what so ever.
6. Estimated Amount :- Rs 20,000.00
7. Last Date of submitting quotation :- 13.04.2023 (1 pm.)
8. Date of opening the quotation :- 13.04.2023 (2 pm.)
9. Date of Issuing Work Order :- 13.04.2023 (3 pm)
10. Date of Work to be completed within :- 20.04.2023 (within 4 pm.)

The rate and Total Amount for the above noted work are as Follows:-

SL No	Item Description	Quantity	Rate per Unit Including All Taxes
1	Printer cum scanner HP Leaser Jet Pro MFP M126a	1 Pcs	


Chairperson

Beldanga Municipality

Memo No. 911(8)/11-1/23

Date 30/03/23

For wide Publicity and information, copy forwarded to

1. The Vice Chairman, Beldanga Municipality
2. The Executive Officer, Beldanga Municipality
3. The Finance Officer, Beldanga Municipality
4. The Representative Engineer, MED, Murshidabad
5. All S.A.E, Beldanga Municipality
6. Accountant, Beldanga Municipality.
7. Notice Board, Beldanga Municipality.
8. IT Coordinator, Beldanga Municipality to upload the notice of Beldanga Municipal Website, (www.municipalitybeldanga.org)


Chairperson

Beldanga Municipality